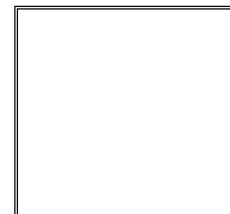


BIO DATA FORM

Post Applied _____ Date _____

Contact No _____ Mail Id _____

How to you come to know about organisation ?
_____

Full Name In Block Letters (As per aadhaar)

Father' Name _____ Date of Birth / Age _____ Gender _____ M / F _____

Place of Birth _____ Single / Married / Other _____ Height/Weight _____ Blood Group _____

Physical Disability Yes / No _____ Speciy _____ Languages Known : Telugu / English / Hindi

Correspondence Address

Permanent Address

Identity Proof Type

Identification No

Address Proof Type

Identification No

Aadhaar / voter / PAN

Aadhaar / voter / PAN

Family Background

Sl No	Relation	Name	Age	Occupation	Contact No
1	Father				
2	Mother				
3	Spouse				
4	Children				
5	Sibblings				
6					

Emergency Details Name

Contact No

Relation

Education Background

Sl No	Course Name	Univeristy / Board	Period of Study	Medium	Class & % of Marks	Subjects Specialisation
1	Post Graduate					
2	Graduate					
3	Inter / Diploma					
4	SSC / IT					
5	Any Other					

Course Currently Pursuing

1				
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Reason for gap in studies if any _____

Professional Profile

Experience Total Yrs Relevant Field Other

Present Company

Name of Company		Job & Position Held	
Nature of Job		Duration	
Reporting to		Last Salary Drawn	
Reason for leaving		Expected Salary	

Previous / Past Work Experience

Sl No	Description	Past I	Past II	Past III
1	Organisatoin Name			
2	Job Type			
3	Job / Position Held			
4	Period of Service From / To			
5	Nature of Job			
6	Monthly Salary			
7	Reason for Leaving			

Details of Missing Years in Experience

Period	Reason

Mention name and address of responsible persons (other than your relatives) who can comment upon your professional competence

REFERENCE	I	II	III
1 Name			
2 Relation			
3 Organisation			
4 Designation			
5 Contact No / E Mail Id			

General Information

Have you undergone any operation / surgical treatment Yes / No

If Yes describe _____

Are you willing to work anywhere Yes / No

Is any relative working in our organisation Yes / No

Department
Interview Date
Interviewer Signature

Date:**Place:****Signature****Documents to be submitted along with data forms**-----
1) Curriculaum Updated Vitae 2) Previous Employer Appointment Lr 3) Payslips / Bank statements

4) Highest Education Qualification 5) Identity Proof (Aadhaar / PAN / Driving License)